



Elaine F. Marshall, Secretary of State

2024 Principal Expense Report Form – Fourth Quarter Zero Expense Short Form

For quarterly reports with no reportable expenditures; if you have reportable expenditures, use Form PR-ER.

Mailing Address:
 PO Box 29622
 Raleigh, NC 27626-0622

Street Address:
 2 South Salisbury St.
 Raleigh, NC 27601-2903

Amended Report (Check if amending the report)

Original Tracking No. _____

Period: Quarter Ended December 31, 2024

Complete Name of Principal as Registered:

If the registered lobbyist principal has directed any lobbyist listed below to lobby on behalf of an unregistered associated entity, the principal must complete and attach Schedule PR-QAE to this quarterly report. The absence of such attachment constitutes the authorized officer's affirmative statement under oath that there are no such unreported associated entities pursuant to NCGS § 120C-403(b)(5) to disclose for the reporting period.

Name(s) of Lobbyist(s) as Registered: _____

Include all lobbyists registered during the calendar year, including interim resignations/terminations.

You **must** mark one of these boxes. If you choose to deliver the paper original document to the Division, and fail to do so, the report will not be deemed filed until the date we receive it, which may make your report late. 18 NCAC 12 .0308.

choose to maintain the paper original inked, signed, and notarized lobbying expense report in my own records for three years as required by Administrative Rule 18 NCAC 12 .1301; OR

I choose to deliver the paper original inked, signed, and notarized lobbying expense report to the Lobbying Compliance Division of the Secretary of State within seven days as required by Administrative Rule 18 NCAC 12 .0214.

****2024 Cumulative Combined Lobbyist Payment for Services****

<p><i>This form must be completed in its entirety. Incomplete reports may be rejected.</i></p> <p><i>Failure to provide payee information will result in rejection of this report.</i></p>	<p>CUMULATIVE COMBINED 2024 PAYMENT FOR SERVICES</p>
<p>For this registration year:</p> <p>(1) Enter the dollar amount of the cumulative combined total payments to all lobbyists named on this quarterly report of the principal.</p>	<p>\$</p>
<p>(2) List the name(s) of the payees (Lobbyists names and/or Firm Name):</p>	
<p>Prior to the end of this fourth quarter of this calendar year, if you previously submitted a separate expense form to report cumulative combined payments to terminated or resigned lobbyists, enter the dollar amount. If not, include the total dollar amount for the 2024 cumulative lobbyist payment for services to all active, resigned or terminated lobbyists in the first and third blocks on this form.</p>	<p>\$</p>
<p>Total cumulative combined payment for services for all lobbyists of the principal registered in 2024.</p>	<p>\$</p>

Important instructions for principal officer and notary

All blanks **must** be completed with printed name of authorized officer and printed name of principal entity. The authorized officer **must** sign and date report to certify report in this section. For quarterly report under oath, venue (state and county where notarized) and jurat **must** also be completed. Signatory authorized officer must be a person of record with the lobbying compliance division for reporting purposes in current year. **Warning:** Incomplete certification or notarization may result in rejection of report.

STATE OF _____ (Must be filled in)

COUNTY OF _____ (Must be filled in)

The undersigned as an authorized officer of the above named principal entity on behalf of the principal entity by its authority first duly given, or on the undersigned's own behalf as an individual principal, being first duly sworn, hereby certifies that the principal has no expenditures pursuant to NCGS § 120C-403 other than payment for services to report for this quarterly period and that all information contained herein (including any attachments hereto) is true, complete and correct to the best of my knowledge and belief.

Signature of Authorized Officer

Printed name of Authorized Officer

Date

Sworn to (or affirmed) and subscribed before me,

this _____ day of _____, 20_____.

Signature of Notary Public

Printed Name of Notary Public

My commission expires: _____.

(NOTARY STAMP OR SEAL)

Printed Full Name of Report Preparer: _____

Signature of Report Preparer: _____

You only have to sign as the report preparer if: (1) you are **not** the lobbyist required to file the report, **and** (2) you exercised discretion and independent judgment in filling the form.

FOR INFORMATIONAL USE ONLY; DISCARD BEFORE FILING.

- Expense reports are due quarterly, regardless of whether reportable expenditures are made, no later than 15 business days after the end of the calendar quarter.
- Do not use a zero expense report form for a monthly report or for a quarterly report that requires incorporation of a prior monthly report. Incomplete reports may be rejected.
 - In addition, any reportable expenditure incurred while the General Assembly is in session with respect to lobbying legislators and legislative employees is reportable monthly no later than 10 business days after the end of the month.
 - The information reported on any monthly report should be incorporated by reference on the long quarterly report form in the space provided.
- NCGS § 120C-401(d) states: Each report required by this Article shall be in the form prescribed by the Secretary of State and filed electronically.
- You may submit completed (notarized) reports that have been electronically filed at <https://www.sosnc.gov/> but do not have an electronic notarization to the Department by one of the following methods:
 - By United States mail addressed to the Lobbying Compliance Division, NC Secretary of State, Post Office Box 29622, Raleigh, North Carolina 27626-0622, postmarked within seven calendar days of the electronic filing,
 - By hand-delivery in person or by a designated delivery service authorized pursuant to NCGS §1A-1, Rule 4, to the Lobbying Compliance Division, NC Secretary of State, 2 South Salisbury Street, First Floor, Raleigh, NC 27601-2903, by 5:00 PM within seven calendar days of the electronic filing, in the case of hand-delivery in person, or postmarked by the authorized delivery service in the case of delivery within seven calendar days of the electronic filing;
- If you have an electronic notarization, submit completed reports electronically with electronic notarization transmitted to the Department by 11:59 PM of the filing deadline.
- Any document attached to the filing other than the Department's form must be compatible with, or convertible to Microsoft Word.